

**GUIDELINES FOR SANCTION AND DISBURSEMENT OF CAPITAL
INVESTMENT SUBSIDY UNDER AGRICULTURE POLICY-2013**

The Government have announced an Agriculture Policy which has come into effect from 1st APRIL, 2013. The said policy provides for payment of Capital Investment Subsidy as follows.

Scheme	Pattern of Assistance
Capital Investment Subsidy for Commercial Agri-Enterprises (CAE)	40% of the fixed capital (excluding the cost of the land) subject to a limit of 50.00 lakh (50% limited to 50.00 lakh for SC/ST/Women/Graduates of Agriculture and Allied Disciplines)

Capital Investment Subsidy will be provided to the Agro- entrepreneurs for setting up Agri-Enterprises enlisted below:

Sl.No.	Name of the Projects	Minimum Requirement
1.	Commercial Floriculture	Protected condition-0.5 acre Open condition-4.00 acre
2.	Commercial Meat, Egg & Fish Production	Broiler (meat)-4000 birds, Layer (egg)-10000 birds Fish Production-2Ha water area Sheep/Goat/Pig- 100 nos.
3.	Plantation crops like tea, coffee, rubber, cocoa, cashew and oil palm	Plantation area-4.00 ha.
4.	Commercial calf rearing centre	CB female calf – 20 nos.
5.	Commercial goat/sheep/pig rearing centre	Goat/Sheep-100 nos,Pig-50 nos.
6.	Export oriented agriculture & horticulture	
7.	Freshwater pearl culture	
8.	Agro Service Centre	(Min. requirement of machines Annexure-I)
9.	Agri- clinic and Agri- business Centre	
10.	Veterinary Clinic	
11.	Refrigerated Van	
12.	Agro-eco Tourism	
13.	Bio fertilizer Production and Marketing	50 MT per annum
14.	Soil Testing Laboratory	10000 samples/annum
15.	Fingerling production	
16.	Commercial Fruit cultivation	Plantation area-4.00 ha. (long term fruit bearing plants)
17.	Bagasse based Unit	

18.	Cashew processing and other cashew nut based industry	
19.	Coir based industry	
20.	Jute based industry	
21.	Seed Processing Plant	
22.	Oil extraction Mill	
23.	Cattle & Poultry / Fish Feed Plant	30 MT/day
24.	Apiary (Bee keeping)	100 boxes
25.	Coconut based products	
26.	Dairy farming and milk processing	Dairy farming- 20 CB cows/ 20 graded buffaloes Milk processing- 10,000 LPD
27.	Squash, Jam, Jelly, pickle, etc of different fruits	
28.	Fruit Pulp	
29.	Vegetables & spices based industry	
30.	Dehydration and canning of vegetables	
31.	Frozen fruits and vegetables	
32.	Cultivation and processing of mushroom	
33.	Mushroom spawn production unit	25000 bottles/sitting
34.	Meat processing unit	
35.	Food Products Based on Soya bean	
36.	Maize Processing Plant	
37.	Product out of crop residue	
38.	Tissue culture laboratory	
39.	Vermiculture	
40.	Bio pesticides/Bio control agent producing unit	
41.	Green House, Poly House, Glass House	1000 sqm.
42.	Extraction of essence / oil from flowers, roots, leaves and branches	
43.	Cold Storage	1000 MT
44.	Processing of fruits for commercial purpose	
45.	Integrated Farming	
46.	Honey Processing Units	
47.	Pulse processing and derivatives industries.	
48.	Enzymes and vitamins out of agri, horti, fish and animal products	

49.	Poultry Hatchery and Breeders Farm	Poultry Hatchery-20000 eggs/week Breeders farm-1000 birds
50.	Fish / Prawn processing units	
51.	Mechanised sorting, grading and packing of agricultural / horticultural products	
52.	Technology Upgradation / modernization / expansion of existing agro based industries and food processing industries	
53.	Bakery & Confectionary	
54.	Groundnut Processing/ Marketing (use of decorticator)	
55.	Ragi, small millets, coarse cereal processing (project size <` 2.00 crores)	
56.	Tree borne oilseeds processing	
57.	Commercial Duck Farming	Minimum unit size-4000 nos.
58.	Establishment of Aquashop	
59.	Duck farming as a part of integrated farming. (Minimum Unit size – 400 nos.)	Minimum unit size-400 nos.
60.	Integrated Rice Mill having minimum investment of 1 Crore in machineries. The relevant machines will be approved by the SLTC.	
61.	Gobar gas (Bio-gas) plant for harnessing energy. (OREDA & Agriculture Department should provide Rs. 8000/- each and it should be executed preferably through Co-operative / Farmers 'Societies)	
62.	Food processing industries under the purview of the Union Ministry of Food Processing will be eligible for top-up subsidy of 10%	
63.	Warehouses for agricultural input and output will be eligible for 10% top-up subsidy.	

N.B.: 1)The above mentioned list of enterprises can be amended/modified by the Government from time to time in the changing circumstances.

2)The entrepreneur should get net income of 10% of the project cost minimum to Rs.2.00 lakh per annum from all the above mentioned projects.

3)The CAE projects against which no minimum prerequisite is there, the viable project report should be prepared so that entrepreneur should get net income of 10% of the project cost minimum to Rs.2.00 lakh per annum from the project.

Other notes_:

- Land based activities such as seed production, papaya, banana (short duration crops/annual/biennial plantation crops) will not be eligible for CIS.
- CIS is allowed for expansion/modernization of all enlisted 63 nos. of projects provided that the existing capacity of the said project is increased at least by 50% by way of such modernization or expansion.
- The working capital in a project cannot be included as capital cost for the purpose of CIS assessment.

1. Commencement of operation

The guidelines shall be deemed to have come into operation with effect from the date of notification. Director of Agriculture, as the nodal agency for successful implementation of the scheme may revise the format and guide line with inclusion/modification/deletion through executive order looking to the changing circumstances.

2. Terms, Expressions, Definition & Steps to be followed.

Implementing Agency-The Director of Agriculture and Food Production under the Dept. of Agriculture will be the nodal agency for implementation of this programme. The Deputy Director of Agriculture, Dist. Agril. Officer and other line Department officers will implement the programme at the field level.

Eligible Beneficiary- The eligible beneficiary include an individual, partnership enterprise, body of individuals, registered NGOs, SHGs and private limited companies. Group of Individuals like registered NGOs, SHGs, PACs, LAMPs, private limited companies etc. will be eligible for availing CIS to the tune of 40% limited to 50.00 lakh. This will not be applicable to the group as mentioned above, where all members are women/SC/ST/Graduates in Agriculture and allied discipline. In such case, the CIS would be 50% limited to Rs 50.00 lakh.

Eligibility criteria- The applicant should be a permanent resident of Odisha. The subsidy limit for a particular eligible beneficiary /group (as mentioned above) will be Rs 50.00 lakh. An entrepreneur/group can avail CIS for any nos. of projects. But the total subsidy involvement for all such projects in respect of that particular prospective entrepreneur should be limited to Rs 50.00 lakh. One who has once availed CIS for an Agri-enterprise, will be eligible to apply for another new project after 5 years, provided the old one is not defunct, the entrepreneur is not bankrupt after five years of completion/trial production of old enterprise and he has refunded all the loan amount from the financing institution against the previous project.

Dist.Nodal officer- A good number of projects concerning to different line Departments are included under subsidy in the CAE fold. The concerned Dist.level officer relating to their projects will act as the "Dist. Nodal Officer". The Dist.Agril.Officer of a particular district will function as nodal officer in respect of projects related to Agriculture, Food Processing and Agro industries etc. and in respect of projects related to horticulture, Fisheries and Animal Husbandry the concerned Dist. Level officer will be the nodal officer. In case of composite/integrated projects, the district level officer of the ARD department will act as the nodal officer and he will take the help of other line department district level officers for evaluation of the project.

Project Cost:- The project cost of each enterprise may vary and there is no fixed limit due to variation in type of projects as well as size of projects. The consultant while preparing the DPR will adopt the PWD schedule of rates for buildings, tanks, wells and fencing materials. In case of irrigation equipments, he will adopt the rates provided in the Rules for private Lift Irrigation points. In the case of Micro Irrigation Systems he will adopt the rates approved by the Director of Horticulture. In the case of plants, trees, birds, animals, fries and fingerlings, he will adopt the scale of finance as approved by NABARD/Line Department. However, the size/capacity of the project should be such that, the net annual income from the enterprise should not be less than 10% of the project cost with minimum Rs 2.00 lakh.

3. Committees

- ❖ "State Level Committees(SLC)" means, the Committee constituted under item-5.1 of the guidelines.
- ❖ "Sub-Committee" means, the committee appointed by the Chairman of the State Level Committee under item-5.2 of the guidelines.
- ❖ "Krusha Sahayak Kendra(KSK)" will act as the District Consultative Committee and will constitute the members under item 5.3 of the guide line.
- ❖ "District level Scrutiny Subcommittee" means, the Committee constituted under item-5.4 of the guidelines.

4. Assessment of Fixed Capital

4.1 Land

No subsidy will be paid on cost of land. The land on which the CAE is proposed to be set up should be

- (a) In the Name of Entrepreneur/Group/Company/Partners., or
- (b) Leased out in favour of entrepreneur /Group /Company / partners for a period of more than 15 years in the court of Sub-Registrar.

4.2 Building

Only those newly constructed buildings specifically required for the project will qualify for subsidy. Dwelling houses, quarters used for residential purposes, toilets, guard room, RCC/ Masonary compound wall and internal road will not qualify for the subsidy.

4.3 Project Report

The cost of preparation of Project Report will be treated as a Capital Investment and will qualify for investment subsidy as a part of the cost of the project. The report should have been prepared by either a chartered accountant, O.U.A.T. or any Institute of Government of India or a consultant approved by APICOL or concerned line department officers. The admissible cost of Project Report would be limited to 1% of the total project cost (excluding cost of land).

4.4 Plant & Machinery

The value of plant and machinery as erected at Factory site or on the farm will be taken into account which will include the cost of productive equipments, such as machineries, tool, jigs, dies and moulds etc. Transport charges, loading, unloading charges, demurrage, insurance premium, electrical installations including generators etc.; the cost of plants, trees, birds, animals, fries and fingerlings, the cost of tank, well, bore well or any other water body as a source of irrigation; equipments used in irrigation, cultivation, post harvest management; cost of permanent fencing; and such other items as may be included from time to time, provided that subsidy from any other source is not claimed on any of the items.

4.5 Mode of Evaluation

The valuation of completed projects up to 1.00 crore will be done by the Dist. Nodal Officer and one Engineer not below the rank of Asst. Engineer of any Government Department (Agril. PWD, RWSS, OLIC, OAIC, WR, PR Dept. etc.) and the financing institution separately . For projects more than 1.00 crore, the job of evaluation will rest with APICOL who in turn will engage experts empanelled by APICOL for such purpose. The concerned officer will adopt the PWD schedule of rates for evaluation of buildings, tanks, wells and fencing materials. In case of irrigation equipments, he will adopt the rates provided in the Rules for private Lift Irrigation points. In the case of Micro Irrigation Systems he will adopt the rates approved by the Director of Horticulture. In the case of plants, trees, birds, animals, fries and fingerlings, he will adopt the scale of finance as approved by NABARD/Line Department. The evaluation report will be filled up by the evaluator based upon the detail valuation for civil construction, authenticate bills and vouchers with TIN/SRIN for the investment made towards electrification, water supply and equipment/machinery.

5. Sanctioning Committee

5.1.State Level Committee (SLC)

There will be a State Level Committee consisting of the following members to consider proposals for sanction of Capital Investment Subsidy for the projects costing more than 1.00 crore.

- | | |
|---|-----------------|
| • Secretary to Govt. of Odisha Agriculture Deptt. (in respect of projects related to Agriculture,Horticulture, Food Processing and Agro based Industries etc.) / Secretary to Govt. of Odisha, F & ARD. Deptt. (in respect of Projects related to Fisheries and Animal Husbandry) | Chairman |
| • Secretary to Govt. of Odisha, Finance Deptt. or his nominee | Member |
| • Director of Agriculture, Odisha | Member |
| • Director, Horticulture, Odisha | Member |
| • Director, Soil Conservation, Odisha | Member |
| • Director, Fisheries, Odisha | Member |
| • Director, Animal Husbandry | Member |
| • Managing Director, IPICOL | Member |
| • Managing Director, APICOL | Member Convener |

5.2 Sub-Committee

The Chairman of the State level Committee may, if he thinks expedient to do so, authorize a sub-committee to exercise any of the powers and functions of the State Level Committee. Provided that the decision of the sub-committee shall be placed before the State Level Committee at their next meeting for approval.

5.3 Krushi Sahayak Kendra (KSK)

There will be a Krushi Sahayak Kendra (KSK) in each District, which is the apex supervisory body at the Dist. Level for taking up of consultative works. It will function at each Dist. HQ. The members of the KSK at each District HQ for the purpose of CAE are as follows.

1. Dy. Director of Agriculture-Member
2. Dy. Director of Horticulture-Member
3. Dist. Fisheries Officer-Member
4. Chief Dist. Veterinary Officer-Member
5. Head of the local Regional Agricultural Research Station-Member
6. Lead Bank Manager-Member

One officer as Member convener (from Sl. No 1 to 4)-As per Govt. notification no.9912 dated 10.6.13

The KSK will meet once in three months for preparing strategy, frame work, counseling with an aim for creating maximum number of agri-entrepreneurs in relation to the projects specific for their district. It may also meet as often if the need arises. The KSK will review the position of application and instruct the concerned officers for necessary follow up measures for preparation of DPR etc. Since the projects are of varied in nature, in case of any clarification as regards to the technical standard, viability, marketing and profitability of a particular project, the State level resource persons from OUAT, Industries, respective Departments may be referred to.

5.4 District Level Scrutiny Sub-Committee

There will be a separate District Level Scrutiny Sub Committee for each Department. The members of the Scrutiny Sub Committee are as follows.

- Collector and District Magistrate of the District-Chairman
- Deputy Director of Agriculture-Member
- Lead Bank Manager-Member
- AGM, NABARD-Member
- Dist.Nodal Officer of the Department- Member Convener

The submitted DPRs concerning to the projects (as reflected in the SAP-2013-Annexure-II) of different line Departments will be placed before the scrutiny sub- committee for deliberation and consequential issue of go-ahead letter by the Dist. Nodal officer for execution of the projects irrespective of project cost. The Committee shall go into merits of each case to decide whether the project qualifies for grant of State Capital Investment Subsidy or not. After completion of the project, it will be placed before the Scrutiny subcommittee by the Dist. Nodal Officer for sanction of capital investment subsidy for the projects costing up to Rs 1.00 crore. For the projects set up by the entrepreneur without the knowledge of the Dist. Nodal Officer/ scrutiny subcommittee, he can apply for CIS within 6 months of completion/trial production. The relief of 6 months for availing CIS will be applicable only for Bank Finance cases.

Proceedings of each such meeting shall be recorded by the Convener. The minutes of the meeting duly approved by the Chairman shall be circulated to all concerned members, Director of Agriculture, MD,APICOL and copy thereof endorsed to the Government in Agriculture Department and F&ARD Deptt.

6. Implementation Modalities

- ❖ The prospective entrepreneur has to submit an application in prescribed form (Annexure II) to the Dist. Nodal officer enclosing all the details. The said application form will be available on-line at <http://agrisnetodisha.nic.in> and at all the District level Agriculture and Line Department offices free of cost.

- ❖ The Dist. Nodal Officer will intimate the entrepreneur to deposit the security amount of Rs 10000/- in his office irrespective of the project cost, which will be refunded at the time of disbursement of subsidy or else, it will be forfeited in case of non-establishment of the unit. For bank finance cases, if the bank will not sanction the loan, then the security amount will also be refunded. After depositing the security amount, the DPR will be prepared by the Departmental resource person if the applicant desires. Otherwise, he may take the help of any other designated consultants/experts for preparing DPR.
- ❖ Whenever necessary, the resource person will visit the proposed site, conduct soil testing etc. and help the entrepreneur in formulating project report for each enterprise.
- ❖ Upon receipt of the project report from the entrepreneur, the concerned Dist. Nodal Officer will table the proposals before the scrutiny subcommittee for appraisal/discussion and selection. After detailed discussion, the subcommittee will authorize the concerned nodal officer for issuance of go-ahead letter.
- ❖ The Dist. Nodal Officer of each district will be given User-ID and Password. After passing of the DPRs by the scrutiny subcommittee, the Dist. Nodal Officer will login through their respective User ID and Password and will fill up the format on line. After submission of the filled in format on-line, he will issue the signed generated go-ahead letter to the entrepreneur with copy to the Financing Bank(for bank finance cases) and APICOL. The format to be filled in and the specimen copy of go-ahead letter is enclosed at Annexure-III and Annexure-IV respectively. The scheduled date for completion of the project will be maximum 2 years from the date of issue of go-ahead letter. Failure to submit the completion certificate within 2 years will automatically debar the entrepreneur from availing the CIS.
- ❖ After completion of the project, the application for Capital investment subsidy shall be made by the beneficiary in the prescribed format (Annexure V) along with required bills/vouchers etc. to the District Nodal Officer and the Lending Bank, who in turn will take steps for evaluation of the project within project cost of Rs 1.00 crore. For project cost beyond Rs 1.00 crore, the completion papers will be forwarded to APICOL and the lending Bank for action at their level.
- ❖ Evaluation will be done separately by the Dist nodal officer and the lending bank(for projects within 1.00 crore) and the lowest of the evaluation reports will be tabled before the dist level scrutiny subcommittee for sanction of CIS. Similarly, evaluation will be done separately by APICOL empanelled evaluators and the lending bank(for projects above 1.00 crore) and the lowest of the evaluation reports will be tabled before the State Level Committee for sanction of CIS.

FOR PROJECTS WITHIN 1.00 CRORE

- ❖ After evaluation of the projects within Rs 1.00 crore, the District Nodal Officer will furnish the report in Annexure VI and table it before the scrutiny subcommittee for sanction of subsidy. He will also upload the scanned copy of evaluation report in the portal for approval of the Chairman of the scrutiny subcommittee.
- ❖ After discussion in the scrutiny sub –committee and approval of the same by the Committee, the Chairman will log in through their respective user-ID and Pass word and approve the particular project on line for disbursement of subsidy .He will also sign the auto generated subsidy sanction certificate (Annexure-VIII).
- ❖ The District Nodal Officer will keep the certificate signed by the Collector and Chairman of the scrutiny sub-committee along with all the relevant documents and issue the advice request on line to the Dy. Director of Agriculture for issue of cheque through his on –line field directly to the entrepreneur in self finance cases and to the concerned financing bank for bank finance cases.

FOR PROJECTS ABOVE 1.00 CRORE

- ❖ After evaluation of the projects above Rs 1.00 crore, the MD, APICOL will furnish the report in Annexure VI and table it before the State Level Committee for sanction of subsidy. He will also upload the scanned copy of evaluation report in the portal.
- ❖ After discussion in the SLC and approval of the same, the MD, APICOL will log in through their respective user-ID and Pass word and approve the particular project on line for disbursement of subsidy .He will also sign the auto generated subsidy sanction certificate(Annexure-VIII) and will issue the cheque directly to the entrepreneur.

FOR PROJECTS ABOVE 20.00 CRORE

- ❖ For projects having project cost of more than ` 20.00 crore, the project proposal shall be forwarded by APICOL to IPICOL for appropriate action under the “Single Window Clearance” mechanism. IPICOL may place such proposals before the Agriculture Task Force to be constituted for this purpose.

7. Disbursement of Capital Investment Subsidy

Capital Investment Subsidy will be disbursed after the unit is completed, trial production made in case of manufacturing units and completion of the project in all other cases.

Explanation

For projects other than manufacturing units the date of completion would mean the date on which investment on building, plant and machinery has been actually completed but would not include investment on maintenance on subsequent years.

In case of projects financed by Financing Institutions, the date of trial production/completion of the project would be as certified by the Branch Manager of the Financing Institution. In all other cases it will be certified by the Dist. Nodal Officer in respect of the projects costing up to Rs. 1.00 crore and by APICOL in respect of project costing above Rs. 1.00 crore.

- 7.1 The entrepreneurs shall be required to execute an agreement with the District Nodal Officer as per Annexure VII before release of subsidy i.e at the time of submission of request for release of subsidy.
- 7.2 The amount of subsidy provided in the budget will be placed with the APICOL and will be released to the Financing Institution/ Entrepreneurs after due sanction by the Competent Authority.
- 7.3 Subsidy will be disbursed to the lending bank in case of projects financed by them. In all other cases the subsidy will be disbursed to the Entrepreneur directly through his bank Account.

8. Audit

The accounts maintained by APICOL shall be submitted to the Government of Odisha within 4 months from the date of financial year ending. The A.G., Odisha on receipt of such reports will cause audit of the accounts.

9. Recovery of the Capital Investment Subsidy

Where an Enterprise in the opinion of the State Level Committee/ District Level Committee has availed the CIS by misrepresentation of facts or by furnishing false and misleading information or suppressing any information, cessation of the unit/changing the site of the unit prior to the period mentioned in the agreement(Annexure-VI), the subsidy will be recoverable as arrears of land revenue.

ANNEXURE-I

List of the implements/equipments for ASC / Procurement there of:

The details of compulsory and optional implements/equipments to be procured for the purpose of ASC are as follows:

Compulsory Machinery: -

- Tractor above 40 PTO HP with hitch, hood and cage wheel.
- Seed Drill/Seed-cum fertilizer Drill/Zero-till drill/Inclined plate planter/Any other planting device (Tractor operated)
- MB Plough /Disk plough
- Rotavator

Optional Machinery (Minimum three Items):-

- Power tiller
- Power sprayer
- Rice Transplanter (Self propelled)
- Tractor operated Axial flow thresher (Paddy/Maize/Ground nut)
- Sugarcane Cutter Planter (Tractor operated)
- Post Hole Digger (Tractor operated)
- Reaper / Reaper Binder
- Power Maize Sheller (Tractor operated/ engine operated)
- Pump sets (3 HP to 10 HP) (Only centrifugal mono block - Diesel/Electric operated)
- Power weeder/Brush cutter
- Power operated grain cleaner
- Power operated seed grader
- Oil expeller
- Dal processor
- Rice Sheller -Cum- Polisher
- Power operated grain cleaner-cum-grader
- Power operated ground nut decorticator
- Combine harvester
- Trailor 4 ton capacity.
- Laser Leveller
- Disk Harrow or 9/11 Tyne tiller
- Multi crop power thresher
- Seed Extractor

Any inclusion/exclusion of machinery/equipment may be included by the Director of Agriculture & Food Production, Odisha in changing circumstances.

In case of standard equipments / machinery (which has been approved by the SLTC) such as Tractor, Power tiller, Transplanter, Rotavator, Reaper, Sprayer, Pump sets, Hydraulic trailer, Combine harvester etc., the procurement would be from the approved suppliers/manufacturers as per the SLTC . The beneficiary is free to procure any brand as per his choice from the approved list. For non-standard items/ items in which no SLTC approval has been accorded, the beneficiary will have to procure those items on the basis of at least three quotations obtained from manufacturers/authorised dealers having TIN/SRIN number.

ANNEXURE-II
APPLICATION FOR ESTABLISHMENT OF COMMERCIAL AGRICULTURAL ENTERPRISE

Please fill in block letters (Strike out, which is not applicable: Individual /Group of individuals)

Note: If group of individuals are the applicants, the legal status of the group is required to be mentioned and authorised person will need to fill up the Application form.

1. Name of the Applicant/Head of Group/
Managing Partner (for Partnership enterprise)/
Managing Director (for Private Ltd. Co.) :
2. Name of the father/husband :
3. Date of Birth :
4. Sex :
5. Category (ST/SC / General) :
6. Educational Qualification :
7. Address
(a) Present Address :
Telephone/Fax/E-mail :
- (b) Permanent Address :
Telephone/Fax/E-mail :
8. Present occupation :
9. Annual Income :
10. Proposed Location of CAE with land particulars
 - a. Khata No/Plot no :
 - b. Village/Town :
 - c. Gram panchayat :
 - d. Block :
 - e. Sub-division :
 - f. District :

**Paste
a recent
passport
size photograph
here**

11. Means of Finance (Self/Bank) :
12. Whether availed CIS previously for any project:
(if yes, the details of the previous one may be mentioned)
- a. Type of project :
 - b. Location :
 - c. Year of availing CIS :
 - d. Self/ Bank finance :
(Incase of bank finance the Bank Clearance Certificate may be attached)
13. Name of Financing Bank and Branch Name :
(for Bank finance cases)
14. General Information
- a. Type of Project :
 - b. Product/services to be produced/marketed :
 - c. Tentative cost of the Project (in lakh) :
 - i) Own contribution
 - ii) Bank Loan

The above information is correct to the best of my/our Knowledge.

**Signature of the Applicant/
Authorised Person.**

Documents to be enclosed along with the application form(Check list)

Land record/Lease document
Photograph of the applicant.
Certificate for preferential treatment(Caste/Graduation in Agriculture and allied discipline)
Identity proof (Photo identity card)

N.B- Women entrepreneur without any land in their name can also take up land based CAE projects if the land is recorded in the name of her husband.

ANNEXURE-III

**SPECIMEN FORMAT TO BE FILLED UP BY THE DIST.NODAL OFFICER
BEFORE ISSUE OF GO-AHEAD LETTER**

1. Name of the Applicant/Head of Group/Managing partner (for Partnership enterprise) /Managing Director(for Private Ltd. Co.) :
2. Name of the father/husband :
3. Date of Birth :
4. Sex(M/F) :
5. Category (ST/SC / General) :
6. Photo Identity card number :
6. Educational Qualification :
8. Address
 - a. Present Address :
Telephone/Fax/E-mail :
 - b. Permanent Address :
Telephone/Fax/E-mail :
9. Proposed Location of CAE with land particulars
 - a. Khata No/Plot no :
 - b. Village/Town :
 - c. Gram panchayat :
 - d. Block :
 - e. Sub-division :
 - f. District :

10. Means of Finance (Self/Bank) :

11. Whether availed CIS previously :
for any project (Yes/No)

12. General Information

Category of Project (Agriculture /Horticulture/Fisheries/Animal Husbandry)

Project type (To be selected from the drop down)

13. Admissible quantum of subsidy (40% limited to Rs. 50.00lakh/50% limited to Rs. 50.00lakh)

The particular project has been selected/shortlisted by the Dist. Level scrutiny subcommittee for availing CIS under SAP-2013.

Submit

FORMAT TO BE FILLED UP BY THE DIST.NODAL OFFICER
ANNEXURE-III (Screen shot)

The screenshot shows a web browser window with the following content:

- Browser Title:** Untitled Page - Mozilla Firefox
- Address Bar:** localhost:3437/CommAgri/Default.aspx
- Page Header:** COMMERCIAL AGRICULTURE ENTERPRISE, DIRECTORATE OF AGRICULTURE & FOOD PRODUCTION, GOVERNMENT OF ODISHA
- Navigation:** Home | Data Entry | About Us | Contact Us
- Form Title:** APPLICATION FOR ESTABLISHMENT OF COMMERCIAL AGRICULTURE ENTERPRISE
Format to be filled up by District Nodal Officer
- Form Sections:**
 - 1. Applicant Details:**
 - 1. Name of the Applicant: Hari Das
 - 2. Name of the father/husband: Narayan Das
 - 3. Date of Birth: 01/01/1988
 - 4. Gender: MALE FEMALE
 - 5. Category: GENERAL SC ST
 - 6. Photo Identity Card number: abcd123
 - 7. Educational Qualification: post graduate
 - 2. Address Details:**
 - (a) Present Address: 123
 - Telephone/Fax/Email: 123
 - (b) Permanent Address: 123
 - Telephone/Fax/Email: 123
 - 3. Proposed Location of CAE with land Particulars:**
 - 1. District: -Select-
 - 2. Sub-division: -Select-
 - 3. Block: -Select-
 - 4. Gram Panchayat: -Select-
 - 5. Village/Town:
 - 6. Khata No./ Plot no:
 - 4. Means of finance:** Self Bank
 - 5. Whether availed CIS Previously for any project:** Yes No
 - 6. Project Type:** -Select-
 - 7. Admissible quantity of subsidy (40% limited to Rs. 50.00 lakh / 50% limited to Rs. 50.00 lakh):**
- Disclaimer:** The particular project has been selected/shortlisted by the dist. level scrutiny subcommittee for availing CIS under SAP-2013
- Submit Button:** SUBMIT
- Footer:** Developed By National Informatics Centre, Bhubaneswar, Odisha

ANNEXURE-IV

SPECIMEN GO-AHEAD LETTER



Directorate of Agriculture & Food Production
GO-Ahead Letter

Go-ahead No- CAE/ARD/ No./12-13
Date of issue-

Valid Till--

Sri/Smt-----,category-----,S/O,D/O,W/O-----
-----of village-----,GP-----,Block-----,Dt-----is allowed for
establishment of the----- (type)project under-----
sector in his field at vill-----,GP-----,Block-----,Dt-----.After
successful establishment and trial of the project, he will be entitled for subsidy to
the tune of -----% of the project cost limited to Rs 50.00 lakh. He will be
executing the project by self finance/bank finance.

(Dist.Nodal officer)

Full Name-----

Signature-----

Seal-----

ANNEXURE-V

APPLICATION FOR SANCTION/DISBURSEMENT OF CAPITAL
INVESTMENT SUBSIDY FOR AGRO-ENTERPRISES

From

Sri / Smt..... (in Block Capitals)
Son / Daughter/ Wife of.....
At/Village/Town.....
P.O./Block.....
Sub-Division.....
District.....
Date of application.....

To

The District Nodal Officer

At: P.O.

Sub: Application for Capital Investment Subsidy

Sir,

In accordance with the State Agriculture Policy -2013, application is herewith submitted for grant/sanction of subsidy of Rs..... (Rupees.....) only on investment in fixed capital for the Enterprise categorized /detailed below. The subsidy amount may be credited in my account (for self finance cases)/my loan account(for bank finance cases) through RTGS as follows.

Name of the Account Holder :
Name of the Bank :
Name of the Branch :
IFSC Code :

(a) Name /identification / location of the Enterprise
Village : Land/site Particulars :
P.O. : Khata (s) Nos. :
Block : Plot Nos. :
Sub-Division :
District :

(b) General Information
i) A new project or not :
ii) Items of Manufacture production :
iii) Name of the DAO Circle :
iv) Employment created or likely to be created :
v) Mode of Finance (Self/Bank) :
vi) Date of starting the trial :
production/completion of the project

- (c) Project Cost Details
- i) Cost of the buildings built after issue of go-ahead letter :
 - ii) Cost of electrification :
 - iii) Cost of machineries/ Farm machineries :
 - iv) Cost of infrastructure for creating irrigation source :
 - v) Cost of compound wall with gate :
 - vi) Cost of plants/birds/ animals/fries/ fingerlings etc. :
 - vii) Cost of other items if not specified :

(d) I/we hereby agree that I/we shall forthwith repay the amount disbursed to me/us with interest prescribed by Government from time to time, if the amount of capital investment subsidy is found to have been disbursed in excess of the amount actually admissible for whatsoever reason.

- It is hereby further certified that I/we have not either applied for or received any amount by way of Capital Investment Subsidy from any other source.
- I/we hereby undertake to abide by the terms and conditions as laid down under the Guideline.
- This to certify that the information furnished above are true to the best of my/our knowledge.

Date:
Place:

Yours faithfully,
Signature of the Applicant in full,
for and on behalf of Enterprise

LIST OF ENCLOSURES:

1. Lay out plan and detailed valuation for civil construction work in general including provision of irrigation and ancillary items by the designated Asst. Engineer
2. Authentic bill/vouchers having TIN/SRIN for expenditure incurred against electrification/water supply/equipment and machinery.
3. Purchase receipt of live stock duly certified by a veterinarian.
4. Insurance policy/schedule for live stock.
5. Purchase receipt of fries/fingerlings/planting materials/poultry birds etc.
6. Photograph of the unit in presence of the entrepreneur
7. Certificate as regards to new project and non availing of subsidy from any other source for that particular project in non judicial stamp paper.
8. Agreement

ANNEXURE – VI

EVALUATION/VALUATION OF FIXED CAPITAL INVESTMENT OF
AGRO-ENTERPRISES

1. Date of receipt of the proposal for valuation.
2. Date (s) of visit of the site of evaluation and examination of records.
3. Evaluated by
(Name, designation and address)
4. Name/Identification/Location of the enterprise
5. Name/address of the entrepreneur Present during the evaluation
6. Whether a Bank financed Agro-Project/Enterprise Yes / No/ Partially Bank Financed
7. Name/address of the Bank(s)
8. Date of trial production/completion of the project
9. Items of manufacture/production, quantify produced, sold etc.
10. Cost of buildings built after issue of go ahead letter (Note: Specifications of the building Newly Built/extension made/ repaired /rebuilt etc. and other relevant details with item-wise cost to be enclosed in separate sheets, each page signed with date and is authenticated) Rs.....
(In words).....
.....
11. Cost of Electrification (Note : Item-wise make, type, specification and cost there of to be enclosed in separate sheets duly authenticated) Rs.....
(In words).....
.....
12. Cost of Machineries/Farm machineries/ Other equipments (Note: Details, item-wise, make, type, brand, specification etc. to be given in separate sheets) Rs.....
(In words).....
.....
13. Cost of irrigation system (s) if any (Note: Details of different power and irrigation devices like lift irrigation, flow irrigation, drip-irrigation, sprinkler irrigation/pedal irrigation etc. be indicated in separate sheets) Rs.....
(In words).....
.....

- | | |
|--|--|
| 14. Cost of compound wall with gate
(Note : Type/specification/
length, height etc.) | Rs.....
(In words).....
..... |
| 15. Cost of Well(s) if any
(Note: newly dug, deepening the
old one, size, materials used etc). | Rs.....
(In words).....
..... |
| 16. Cost of the Tank (s)
(Note: Size, depth, mode of
use etc.) | Rs.....
(In words).....
..... |
| 17. Cost of the Platform
(Note : Whether ancilliary to the
enterprise-details thereof) | Rs.....
(In words).....
..... |
| 18. Cost of plants/seedlings/
grafts/vines etc
(Note : Number, variety, size, age,
health and source of procurement,
transport etc.) | Rs.....
(In words).....
..... |
| 19. Cost of birds
(Note : Name, number, type, age,
variety, health, purpose of use
source of procurement insurance,
transport etc.) | Rs.....
(In words).....
..... |
| 20. Cost of animals
(Note : Name, number, variety
type, age, health, purpose of use,
source of procurement, insurance,
transport etc.) | Rs.....
(In words).....
..... |
| 21. Cost of fries/finger-lings,
(Note : Type, variety, size, name,
number, transport, insurance,
source of procurement etc.) | Rs.....
(In words).....
..... |
| 22. Cost of any other item (s)
not specified
(Note : Details be highlighted) | 1. Rs.....
2. Rs.....
3. Rs..... |
| 23. Any other opinion/comment/
suggestion considered necessary
by the evaluator | 1.
2.
3. |

Grand Total :Rs.....
(In words).....
.....

CERTIFICATE

Certified that the total capital investment cost of this Agro-Enterprise, after my/our verification/detailed valuation/evaluation in my/our inspection (s) on date/dates come to Rs..... (in words
I found, said capitals/assets are working/in-use in the factory/Farm premises of the enterprise and are actually required in process of operation.

1. Signature in full
(Name, designation, date and place with seal of the Agro-Entrepreneur present for/on behalf of.....

1. Full signature of the evaluator/valuator
(Name, designation, address, date and place with seal

2.

2.

3.

3.

AGREEMENT

This Indenture/agreement made on this day of two thousand
BETWEEN an individual/a body of individuals/ a co-operative/a registered
Organisation /a company incorporated under the Companies Act, 1956, having its
office/Residence/Address at hereinafter called "The Agro-Entrepreneur (s)" (which
expression shall unless it be repugnant to the context or meaning thereof, be
deemed to include its successor or successors etc.) as the first party,

and the Government of Odisha exercising the executive powers of the
Government of the State of Odisha (hereinafter refer to as "the Governor" as the
second party,

WHEREAS:

- a) The Government of Odisha have framed a scheme under Capital Investment Subsidy under the State Agriculture Policy 2013 with a view to promote agricultural production and productivity stating therein that Government of Odisha will grant a subsidy to the parties who set up new Agro-Enterprises in any of the districts of the State provided said party (s) satisfy the terms and conditions laid down under the said guide line which shall be deemed to be a part of this agreement.

- b) The Agricultural Entrepreneur (s) have set up an Agro-Enterprise aton Plot No.....Khata No....., Measurement of area....., Mouza....., G.P....., P.S....., Block....., Sub-Division.....,Dist standing in the name of Sri/Smt./M/s..... and have satisfied other conditions of the Capital Investment Subsidy Scheme and have, therefore, become beneficiaries under the said capital investment-subsidy.

- c) The Agro-Entrepreneur (s) by his / their application in prescribed proforma dated..... applied to the District Nodal Officer for the grant of stipulated capital investment subsidy amounting to Rs..... (in words Rupees.....) and WHEREAS:

- d) After considering the above application and the further representations made by the Agro-Entrepreneur (s) from time to time, it is found that the total fixed capital investment made by the unit at..... after 01.04.2013 is estimated at Rs..... Accordingly, the maximum amount of stipulated capital subsidy admissible is Rs.....(in words) only and

- e) Relying on the said application and subsequent representations made by the Agro-Entrepreneur (s), the Government have sanctioned capital investment subsidy of Rs..... and the Deputy Director of Agriculture has agreed to pay the same on behalf of the Government to the entrepreneur (s) on their executing the necessary documents as hereinafter appearing and creating the fixed assets to the term of Rs.....

NOW THIS INDENTURE WITNESSETH AND it is hereto as under:

1. In consideration of the Government agreeing to give to agro-entrepreneurs under the said scheme. In such Installments the Government in its sole discretion think fit, an aggregate amount of Rs..... and by way of the capital investment subsidy to the agro-entrepreneur(s) creating the fixed assets of Rs.....for the purpose of the said unit and the agro-entrepreneur(s) do and each of them do hereby covenant with the Government as under :
 - I) The Department will be entitled in its sole discretion to make disbursement of the capital investment subsidy or of any part thereof either in one or more installments to the first party on its applying with the terms and condition and the State subsidy scheme and of this agreement.
 - II) In the event of the State Level Committee/ District Level Scrutiny Sub Committee ultimately deciding for any reason whatsoever, that the agro-entrepreneur (s) are entitled to a lesser amount of subsidy the excess amount of the capital investment subsidy shall be repaid by the entrepreneur (s) to the Government or to the corporation as the Agent of the Government along with interest thereon at the rate of 12.5 (Twelve half percent) per annum or such other higher rate (s) as the Government might decided from time to time from the date of payment of the said amount of Rs.....or any part thereof paid under this agreement till the repayment.
 - III) The entrepreneur (s) shall duly observe and perform the covenants and the condition to be observed and performed by him /them under the said scheme.
 - IV) The Agro-Entrepreneur (s) shall without prior approval of the State Level Committee/District Level Scrutiny sub Committee change the location of the whole or any part of the Agro Enterprise/project; effect any substantial change in the said project_within a period of 10 years from the date of the trial production/completion of_"the unit/ project/ enterprise".
 - V) The Agro-Entrepreneur (s) shall promptly furnish to the Dist. Nodal Officer concerned as the case may be, all the information asked for from time to time.
 - VI) The said sum of Rs..... or such part there of as may be till then paid by the Government to the Agro-Entrepreneur(s) shall become forthwith repayable by Agro-Entrepreneur(s) to the Government in each and every of the following events namely:
 - a) If the entrepreneur(s) fail to go into production/ agricultural activities with a reasonable time as decided by the Department.
 - b) If the Agro-Entrepreneur(s) go out of production/ agricultural activities within ten years from the date of trial production or completion of the enterprise.

- c)
 - i) If the Agro-Entrepreneur(s) change the location of whole or any part of the Agro-Enterprise or effect any substantial construction or disposal of substantial part of their total fixed capital investment within a period of ten years after going into trial production or completion of the enterprise.
 - ii) If the Agro-entrepreneurs shift the known location of the office of the enterprise outside the state without taking prior permission of the State Government.
 - d) If any information furnished by the agro entrepreneurs in his/their application for the subsidy or otherwise, prior to the sanctioning of the sum of Rs..... as the subsidy is found to be incorrect or false or misleading and there has been suppression of any materials /fact.
 - e) If a distress of execution shall be levied upon any property of the entrepreneurs or any part of the said enterprise or a receiver thereof be appointed.
 - f) If the entrepreneurs shall commit a breach of any and of the covenants or provisions here in continued and on his/its/their part to be observed and performed.
 - g) If the entrepreneurs close the said enterprise for a period exceeding six months at a time for reasons other than labor trouble, want of electric power or raw materials or shall cease to carry on agricultural business for any reason whatsoever within ten years from the date or trial production/completion of the enterprise.
 - h) If the agro-entrepreneurs or any of them file a petition for being adjudicated as insolvent or are/is adjudicated as insolvent.
 - i) If any petition for winding up the entrepreneur's agricultural enterprise is presented to any Court or the enterprise passes any resolution for being wound up.
 - j) If the agro-entrepreneurs fail or neglect to forthwith execute such further documents as may be required by the Government or to duly comply with any directions given to it by the Government. In each one of the aforesaid contingencies the entrepreneur (s) agree to repay the whole amount mentioned above with interest thereon at the rate of 12.5 per cent per annum or such higher rate as the Government might define from time to time from the date of disbursement of the subsidy till the repayment.
2. Whenever any sum due and payable by the agro-entrepreneur (s) under these present shall be in arrears, the same shall be deemed to be public demand and may without prejudice to any other right and the remedies of the Government be recovered from the agricultural entrepreneur (s) as a public demand under the Orissa Public Demand Recovery Act, 1962 .
3. The Agro-Entrepreneur(s) shall permit any person or persons authorized by the Government in that behalf at any time and from time to time during the usual time of the agricultural business to inspect and examine any part of the said entrepreneur (s) and shall render to him/them such assistance as may be required for the Government and furnish to such person or persons as aforesaid all such information relating to the said enterprise/factory as may be required by such person or persons.

4. The Agro-Entrepreneur(s) shall observe and perform all instructions and directions that may be issued from time to time by the Government/Dist Nodal Officer in relation to utilisation of the said sum of Rs... and shall for ten years hereinafter submit yearly/periodical progress reports on the working of the said enterprise at the time and in the form prescribed by Government/Dist Nodal Officer
5. In the event of any dispute or difference arising between the parties hereto in respect of or in relation to this agreement or any provision herein contained either during the subsistence of this agreement or thereafter the same shall be referred to the sole Arbitration of a suitable person acceptable to the agro-entrepreneur(s) as well as to the Government/Dist Nodal Officer or any other person nominated by Government and his decision thereof shall be final and binding on the parties, such arbitration shall be under the provision of the Arbitration Act, 1940 and shall be held in Bhubaneswar.
6. The Agro-Entrepreneur(s) agree that in respect of any Court/ Arbitration arising under this agreement shall be headquartered at Bhubaneswar.
7. In the event of any action arising under any of the clauses herein above the agro-entrepreneur(s) agree to pay to the Dist. Nodal officer as the Agent of the Government legal charges and such other costs as the Government may be required to incur in with the aforesaid action.
8. The Agro-Entrepreneur(s) agree to bear and pay all the costs/ charges and the expenses incidental to the preparation and execution of this agreement.

IN WITNESS WHEREOF parties hereto have affixed their common seal of this writing the day and year first here in above written.

THE COMMON SEAL is herein to affix pursuant to the resolution of the Dist.Nodal officer passed on the day of in the presence of who/has/have put his/their signature IN TOKEN OF HIS/ THEIR PRESENCE in the presence of

IN THE WITNESS where of the entrepreneur (s) have put their (respective) hand hereto day and year herein above written.

Signed and delivered by the
with in named in the presence of

1)

2)

Signature of officer acting in the premises for and on
behalf of the Governor of Odisha in the presence of

1)

2)

Place :

Date :

Signature (full name)
Dist.Nodal officer

SUBSIDY APPROVAL CERTIFICATE

Certified that the total capital investment cost of the Agro-Enterprise under-----
------(sector), established by------(Entrepreneur) at
Vill-----,GP-----,Block-----,Dist.----- after the detailed
valuation/evaluation of the -----(District Nodal officer) on date/dates-----
----- come to Rs..... (in words
.....).The said project is a new one and he is allowed to
receive the Capital Investment Subsidy(CIS) to the tune of Rs -----(in
words_____)as per provisions contained in the State Agril.Policy-2013. I found,
said capitals/assets are working/in-use. The said project has been approved by the
Dist. Level scrutiny Subcommittee for disbursal of CIS.

**Chairman and Collector,-----
Dist.level scrutiny subcommittee
Signature and seal**

**OFFICE OF THE DIRECTOR OF AGRICULTURE & FOOD PRODUCTION: ODISHA:
BHUBANESWAR:**

No. IS (12)22/13

/Agril.

Date:

To

The Deputy Directors of Agriculture (all)/
Executive Engineers (Agril.) all zones/
District Agriculture Officers (all)/
Asst. Agriculture Engineers (all)

Sub: New Guidelines on Commercial Agri-Enterprise (CAE)

Sir,

Enclosed please find herewith the approved guidelines on Commercial Agri-Enterprise (CAE) **to be implemented from 1.4.2014**. The on-line mode of execution of 63 nos. of CAE projects as reflected in the SAP-2013 will be taken up by the "District level Scrutiny Subcommittee" up to a project cost of Rs 1.00 crore and the "State level Committee" will take up the projects costing more than 1.00 crore. Application form for the purpose will be submitted on-line. For smooth and effective implementation, the following minimal steps need to be carried out.

- The District nodal officers of different line departments need to be registered in the agrinet portal (<http://agrisnetodisha.ori.nic.in>) and their registration will be confirmed by the Dy. Director of Agriculture of the respective district. The DDAs will facilitate this.
- The execution of CAE projects will be made as per the prevalent guidelines in respect of the go-ahead letters issued/to be issued up to March-2014. Fresh go-ahead letters will be issued from 1.4.2014 as per the new modality. The DAOs are requested to submit the updated list of go-ahead letters issued up to March-2014 by 15th April to the Directorate positively.
- Large scale PR campaign on the new on-line modality of execution needs to be carried out at different forums like meetings/trainings/workshops/seminars etc for awareness of prospective entrepreneurs.

Encl:-As above

Yours faithfully,

Director of Agriculture &
Food Production, Odisha

Memo No. _____/Agril. dt.

Copy submitted to the Principal Secretary to Govt, Agriculture Department, Odisha, Bhubaneswar/Commissioner-cum-Secretary, F& ARD Dept. for kind information.

Director of Agriculture &
Food Production, Odisha

PTO

Memo No. _____/Agril. dt.

Copy along with copy of enclosure forwarded to the Director, Horticulture/ Director, Soil conservation/ Director ,Fisheries, Cuttack/ Director, AH &VS, Cuttack /MD,APICOL/ MD,IPICOL/ MD,OAIC for information and wide circulation of the said guideline.

Director of Agriculture &
Food Production,Odisha

Memo No. _____/Agril. dt.

Copy along with copy of enclosure forwarded to the Collector and District Magistrates(All) for information and necessary action.

Director of Agriculture &
Food Production,Odisha

Memo No. _____/Agril. dt.

Copy along with copy of enclosure forwarded to the SIO, NIC, Bhubaneswar for information and necessary action. He is requested to operationalize the software in the portal in all respect by 31st March-2014.

Director of Agriculture &
Food Production,Odisha

OFFICE OF THE DIRECTOR OF AGRICULTURE AND FOOD
PRODUCTION:
ODISHA: BHUBANESWAR

No. IS (12)22/13-

/Agril. Dated

To

The Joint Secretary to Govt.,
Agriculture Department,
Odisha, Bhubaneswar

Sub: Clarification regarding establishment of CAE under the State
Agril.Policy-2013

Ref: Govt. letter no 2108 dated 5.2.14

Sir,

With reference to the above cited letter on the captioned subject, I am
to mention my point wise suggestions/views.

1)& 2) i) An entrepreneur/group availing subsidy less than Rs 50.00
lakh in one enterprise may be allowed to avail CIS for the
expansion/modernization of the said project at least by 50% by way of such
modernization/expansion within 5 years provided a)the total subsidy
involvement is 50.00 lakh b) the old one is not defunct and the entrepreneur
is not bankrupt c)the minimum period for expansion/ modernisation should
be two years in view of the trial production and viability of the previous
project.

PTO

ii) No new projects should be taken up within 5 years.

iii) If the CIS taken is within 50.00lakh, the same entrepreneur may take other new projects after 5 years provided the old one is not defunct, the entrepreneur is not bankrupt and he has refunded all the outstanding loan amount.

3) In partnership projects, after release of subsidy to a firm, no partners can apply again for subsidy for a new project.

4) An individual availing subsidy as Director of one Pvt.Ltd.company may not be allowed CIS as Director for another Pvt.Ltd.company.

5) In a family, husband, wife and adult children may not be allowed for CIS for different projects.

Yours faithfully,

Director of Agriculture and
Food Production, Odisha

Memo No /Date

Copy forwarded to the Managing Director, APICOL for information and necessary action.

Director of Agriculture and
Food Production, Odisha